

## KAC Institute of Excellence

The KAC Institute of Excellence is the educational umbrella for various programming designed to promote effective and responsive county government in Kansas.

Institute workshops are open to everyone affiliated with local government in our effort to comprehensively improve county services. KAC Institute of Excellence offers the opportunity for you to enhance the knowledge and skills necessary for effective service to the public through our certificate program, *Foundations in County Government*, and our Webinar Wednesday offering.



Some classes offered through these programs **also apply toward the three levels of Kansas Roads Scholar Program.**

### *Foundations in County Government*

*Foundations in County Government* is designed to introduce county employees—elected as well as appointed—to key topics that will enhance their performance in working with the public through better understanding of effective communication, working as a team member and personal development and is the first level of our leadership program.

*Foundations in County Government* is now the Kansas Association of Counties' foundational leadership program. Importantly, the leadership program is designed to be flexible and provide timely presentations and workshops that address current issues and concerns. The overarching objective for the program is to give county employees more tools to help mobilize others to make progress on the challenges they face in their roles in local government.



### Previous enrollees of the *Leadership Academy* certificate program

We have kept track of past program participation and moved those credits into the new KAC Institute of Excellence leadership program, *Foundations in County Government*. So even if someone hasn't taken a class in a number of years, they will still be positioned to complete the new program.

- Complete three core classes listed below\* AND
- Four (4) elective classes

### Core Courses

- 300 Essentials of County Government (or New Commissioner's Orientation)
- 301 Effective Meetings
- 203 Legal Aspects of Management
- 303 Ethical Considerations
- 304 Budgeting and Finance
- 305 Fundamentals of Leadership

### Electives

All classes offered through the KAC Institute of Excellence can be applied toward *Foundations in County Government* program. These courses are offered as part of the Roads Scholar programming as well as ad hoc sessions that address current issues.

- 105 County Government 101  
This workshop also applies toward completion of *Level 1 Roads Scholar* program.
- 306 Effective Community and Media Communication  
  
This workshop applies toward *Level 3 Roads Scholar* program.
- 307 Effective Management of Intergovernmental Relations  
This workshop applies toward *Level 3 Roads Scholar* program.
- 308 Overview of Human Resource Management  
This workshop applies toward *Level 3 Roads Scholar* program.

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*"Ethical Considerations ought to be a course everyone who works in county government take. It opened my eyes to a number of issues I never thought about."*

*-Commissioner from  
Riley County*

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## *Webinar Wednesday Subscription*

Based on feedback from our members, the KAC is introducing a new subscription program for a monthly webinar. This will allow us to provide you with pertinent information on a variety of topics on a regular basis. This program gives every member county the opportunity to participate in training from their office, making it cost effective to provide training to all of your employees.

Participating in the KAC's webinar program provides one "seat" to the webinar. A seat is a log-in. Your county will be allowed to connect one computer to the webinar session. You can have as many people as you want present to watch the webinar from your one location. You will be asked to include an email address for the webinars. This email will be the assumed email address used for your county's seat connection and for contact information.

## *Why Webinars?*

*Webinars — or online, real-time presentations — have obvious benefits to our members. Here are just a few reasons you should consider subscribing to the KAC Webinar Wednesdays:*

- **Less Costly than Attending a Seminar**  
Webinars give you many of the rewards of an in-person seminar without the hefty price tag. You can get a brief overview of a subject without having to pay for gas and in some cases, overnight stays, to travel to a class. The \$50 annual subscription allows ALL of your employees to participate in ALL of the webinars at one central location convenient to your county.
- **Less Time Required**  
Webinars are designed to take no more than an hour of your time. You don't have to be away from work for a full day, but you still gain important information.
- **Interact With the Presenter in Real-time**  
Webinars allow you to interact in real-time with the presenter so you can ask specific questions even though you aren't face-to-face.
- **Invite Your Employees to Interact.** When you to set up a training or meeting room for employees to come together for the webinar, it will naturally lend itself to conversation on the topic, reinforcing the message.
- **Strategic Content That Continues to Generate Value**  
An archived video of our webinar allows others in your office interested in the topic to listen to the presentation at their convenience.

