



## 2018 Course Schedule

Below are the classes currently scheduled for 2018. We will add workshops/classes and webinars as we have further confirmation of instructor availability or strong interest from you. We must have **at least eight people** signed up 10 days prior to the scheduled session to hold a class or webinar. If we do not have sufficient enrollment, we will cancel the class and you will be notified via email.

### Pricing

All full day workshops include morning coffee, lunch and afternoon break. \$150 mid-term refresher; \$100 full day class; \$65 half day class Webinars are all part of the county subscription program: County can view all webinars for only \$50.

### 2018 Classroom Session Schedule

| Certificate(s) Requirement  | Workshop  | Location | Date/Time/Fee  | Presenter(s)  |
|---|---|----------|--|---|
| <i>Foundations in County Government</i>                               | 300 Essentials in County Government                                 | Hays     | Wed., March 14<br>9 am – 3 pm<br>\$150   | Randall Allen,<br>KAC Executive Director and others         |
| <i>Foundations in County Government</i>                               | Employment Law: Preventing Harassment and Bullying in the Workplace | Wichita  | Tues., May 1<br>12:30 – 4 pm<br>Held as KCCA pre-conference workshop—open to all<br>\$65 | Teresa Shulda,<br>Foulston Siefkin LLP                      |
| <i>Foundations in County Government / LTAP Roads Scholar Level II</i> | 203 Legal Aspects of Management                                     | Lawrence | Tues., May 15<br>9 am - 3 pm<br>\$100  | Tara Eberline,<br>Folston Siefkin LLP; Nathan Eberline, KAC |
| <i>Foundations in County Government / LTAP Roads Scholar Level I</i>  | County Government 101   | Topeka   | Thursday, May 31<br>9 am – 12 pm<br>\$65   | Randall Allen,<br>KAC Executive Director                    |

| <b>Certificate(s)<br/>Requirement</b>  | <b>Workshop</b>  | <b>Location</b> | <b>Date/Time/Fee</b>                      | <b>Presenter(s)</b>  |
|--|--|-----------------|---|--|
| <i>Foundations in<br/>County<br/>Government</i>  | 301 Effective Meetings                                   | Topeka          | Wed., July 18<br>9 am – 3 pm<br>\$100     | Melissa Wangemann, KAC<br>Legislative<br>Director & General<br>Counsel |
| <i>Foundations in<br/>County<br/>Government /<br/>LTAP Roads<br/>Scholar Level III</i> | 308 Overview of<br>Human Resource<br>Management          | Manhattan       | Tues., Oct. 30<br>9 am – 3 pm<br>\$100    | Lisa Eickholt, Sr.<br>Consultant,<br>McGrath Human<br>Resources Group  |
| <i>Foundations in<br/>County<br/>Government /<br/>LTAP Roads<br/>Scholar Level III</i> | 306 Effective<br>Community and<br>Media<br>Communication | TBD             | TBD<br>9 am – 3 pm<br>\$100               | TBD  |
| <i>Foundations in<br/>County<br/>Government</i>  | 300 Essentials in<br>County Government                   | TBD             | Thurs., August 23<br>9 am – 3 pm<br>\$150 | Randall Allen,<br>KAC Executive<br>Director and<br>others              |

### **2018 Webinar Wednesday Subscription Program**

Based on feedback from our members, the KAC is introducing a new subscription program for a monthly webinar. This will allow us to provide you with pertinent information on a variety of topics on a regular basis. This program gives every member county the opportunity to participate in training from their office, making it cost effective to provide training to all of your employees. The subscription allows you to participate in all webinars for \$50 for the entire year. All webinars are schedule for Wednesdays at 10 am.

| <b>Webinar Topic</b>  | <b>Date</b>          | <b>Presenter(s)</b>  |
|---|----------------------|--|
| Reducing the Number of Mentally Ill People in Jails: An Introduction to the National Stepping Up Initiative | Wed., Jan. 10, 2018  | Mike Brouwer, Reentry Director, Douglas Co. Sheriff Department |
| Employment Law: Protect Your Employees, and Your Organization, from Harassment                              | Wed., Feb. 7, 2018   | Teresa Shulda, Foulston Siefkin, LLP                           |
| Establishing an Effective Annual Budget Process   | Wed., Feb. 14, 2018  | Randall Allen, KAC Executive Director                          |
| All About Debt Financing  | Wed., Mar. 7, 2018   | Joe Norton, Gilmore & Bell                                     |
| Legislative Update  | Wed., April 11, 2018 | Melissa Wangemann, KAC Legislative Director & General Counsel  |
| Public Assistance/FEMA reimbursements and procedures  | Wed., May 9, 2018    | Christina Flyntz   |

| <b>Webinar Topic</b>              | <b>Date</b>          | <b>Presenter(s)</b>  |
|-----------------------------------|----------------------|--|
| Cyber Security                    | Wed., June 13, 2018  | Danielle Hall, Deputy Disciplinary Administrator                           |
| KHA on appointing Hospital Boards | Wed., July 11, 2018  | TBD  |
| FSLA & Overtime Rules             | Wed., August 8, 2018 | TBD  |
| KPERS Update                      | Wed., Sept. 12, 2018 | Alan Conroy and Dianna Berry, KPERS Benefits and Members Services Division |
| Kansas Open Meetings Act          | Wed., Oct. 10, 2018  | Melissa Wangemann, KAC Legislative Director & General Counsel              |
| Kansas Open Records Act           | Wed., Nov. 14, 2018  | Melissa Wangemann, KAC Legislative Director & General Counsel              |