

KAC Governing Board
Minutes
December 12, 2014

Attendance

Board Members Present: Allison **Alejos**, Director of the Shawnee County Health Agency; Marvin **Beesley**, Gove County Noxious Weed Director; Ben **Bennett**, Geary County Commissioner; Gene **Bryan**, Unified Government of Wyandotte County/Kansas City Appraiser; Lon **Buller**, Harvey County Emergency Management Director; Jim **Emerson**, Crawford County Counselor; Kerry **McCue**, Ellis County EMS Director; Stan **McEvoy**, Decatur County Commissioner; Richard **Malm**, Jefferson County Commissioner; Norbert **Marek**, Wabaunsee County Attorney; Duane **Patrick**, McPherson County Commissioner (NACo Representative); Kimberly **Skillman-Robrahn**, Coffey County Commissioner, President; Glen **Tyson**, Osage County Road Director and Dan **Woydziak**, Butler County Commissioner.

Board Members Absent: John **Bartolac**, Johnson County Director of Records and Tax Administration.

Others Present: Robert Boyd, Riley County Commissioner; Lynn Peterson, Dickinson County Commissioner; Shawn Tassett, Ford County Commissioner; Hannah Stambaugh, Saline County Emergency Management Director; Dennis Kriesel, Dorrie Sullivan and Melissa Wangemann, Kansas Association of Counties.

Proceedings

President Kimberly Skillman-Robrahn called the meeting to order at 10:00 a.m. She welcomed the new members to the board and explained that the meeting constituted the reorganizational meeting of the KAC.

President Kimberly Skillman-Robrahn called for any additions or edits to the December 12th agenda. She noted that there would be no resolution discussed under item 9 but that Dennis Kriesel and Melissa Wangemann would discuss some banking issues. The Executive Director's Report would be eliminated from the agenda, given his absence from the meeting. President Kimberly Skillman-Robrahn updated the Board on Randall's health. Stan McEvoy moved to approve the agenda as edited, and Lon Buller seconded the motion. The motion passed.

President Kimberly Skillman-Robrahn called for a review of the November 12th minutes and a motion to approve the minutes. Richard Malm moved approval and Duane Patrick seconded the motion. The motion passed.

Glen Tyson provided the Finance Committee Report. He noted that the Finance Committee reviewed bills and payroll as of December 12, 2014 and found them in order. Marvin Beesley moved approval and Richard Malm seconded the motion to approve the report and place it on file. The motion passed.

Dennis Kriesel reviewed the Monthly Financial Report with the Board. He noted the financial standing of KAC for August, which shows a loss of revenue. He discussed the increased staff for KAC and its effects on the budget. He said the KAC Annual Conference registrations would have begun that month. Duane Patrick moved to approve the report and place it on file, and Dan Woydziak seconded the motion. The motion passed.

Dennis Kriesel reviewed the affiliate and associate member dues that will be owed in 2015. He also discussed the methodology for assessing dues on county members.

President Kimberly Skillman-Robrahn called on Dorrie Sullivan, Education Director, to review the 2014 KAC Annual Conference. Dorrie Sullivan discussed the attendance by county official types, and the number and topics of workshops that were presented. She noted 470 people attended the conference, but only 200 actually attended workshops the first day. She noted the positive comments on the keynote speakers, the attendance at the workshops, and the comments about food which had been scaled back this year for budgetary reasons. She discussed the Foley sponsorship at \$40,000, which Foley Company has indicated it will continue for 2015. Dan Woydziak discussed the comment about "equitable display of heavy equipment" at the conference. Glen Tyson discussed allowing other vendors to replace the monies that Foley donates. Shawn Tasset agreed with Glen Tyson that other vendors would likely donate money to replace the Foley donation. Norbert Marek noted that comparison shopping by county officials might increase the traffic at the exhibition. Rob Roberts discussed the issue of competitive bidding that occurs at the local level and how that should be a model for KAC. The board continued with an extensive conversation about the Foley contract and whether we should continue to allow the exclusive contract with Foley that allows only that company to show heavy equipment.

President Kimberly Skillman-Robrahn called on Dennis Kriesel to discuss a new bank for the KAC. He explained that Central National Bank is a member of the KBA but expressed concern last spring over the KBA's position on the mortgage registration fee. He could not articulate the reasons that Randall Allen was planning to submit a resolution for their selection as the KAC Bank, so the board took no action on the resolution. Ben Bennett explained that he had discussed the KAC bank account with the Central National Bank representative in Junction City, and he was involved in discussions with Randall Allen about selecting the bank for KAC.

Melissa Wangemann explained the practice at KAC has been two people signing checks over \$3,500: She and Randall Allen are on the signature card, so they both sign the checks requiring dual signatures. She noted the problem of signing checks in Randall Allen's absence, and that the hotel bill is currently awaiting payment. She said the bank did not require two signatures, but it has been the KAC practice. Kerry McCue made a motion to direct Melissa Wangemann to create a spreadsheet of checks and invoices over \$3,500 that Dennis Kriesel would check to ensure the checks matched invoices, while Randall Allen is absent from the office. The spreadsheet would be submitted to the Finance Committee for their approval at the next meeting. Dan Woydziak seconded the motion. The motion passed.

The Board noted that a written policy would be needed to clarify the signatories on the KAC bank account, and how many signatures are required for higher-amount checks. Melissa Wangemann said she would work on this issue with the new board after the new bank is selected.

Duane Patrick gave the NACo report.

President Kimberly Skillman-Robrahn called for the seating of the new KAC Board members. Each outgoing board member discussed their experience on the KAC Board. Ben Bennett introduced his successor, Lynn Peterson; Richard Malm introduced Robert Boyd, Jr.; Lon Buller introduced Hannah Stambaugh; and Kimberly Skillman-Robrahn introduced Rob Roberts and Shawn Tasset.

President Kimberly Skillman-Robrahn gave the report of the Nominations Committee, noting that the slate of officers is: Gene Bryan, President; Dan Woydziak, Vice President; Robert Boyd, Jr., Secretary; Glen Tyson, Treasurer.

Kerry McCue moved for nominations to cease and to accept the slate of officers. Allison Allejos seconded the motion. The motion passed.

President Kimberly Skillman-Robrahn turned the gavel over to incoming president Gene Bryan, who discussed his history with KAC. He asked if any incoming officers had comments, and Dan Woydziak, Robert Boyd and Glen Tyson made some comments.

President Gene Bryan reviewed the draft of proposed meeting dates. He noted that he had not talked to Randall Allen about the dates given the circumstances that arose this week. He outlined the proposed dates in a draft report from Randall, and he noted that the August trip allows the Board to visit another county. Robert Boyd moved adoption of the proposed dates and Rob Roberts seconded the motion. The motion passed.

President Gene Bryan appointed the Finance Committee. He noted that Treasurer Glen Tyson will remain on the committee. Gene Bryan appointed Marvin Beesley, Lynn Peterson and Robert Boyd to the Finance Committee.

Shawn Tasset moved for adjournment and Dan Woydziak seconded the motion. The meeting was adjourned at 11:40 a.m.