

Kansas Association of Counties
Governing Board Minutes
December 9, 2016
Topeka, Shawnee County, Kansas

Attendance

Board Members Present: Allison **Alejos**, Director of the Shawnee County Health Department; John **Bartolac**, Johnson County Director of Records and Tax Administration; Robert **Boyd**, Riley County Commissioner; Max **Dibble**, Phillips County Commissioner; Jim **Emerson**, Crawford County Counselor/Past President; Fred **Johnson**, Labette County Counselor; Kerry **McCue**, Ellis County EMS Director; Lynn **Peterson**, Dickinson County Commissioner; **Rob Roberts**, Miami County Commissioner; Clair **Schrock**, Thomas County Noxious Weed Director; Hannah **Stambaugh**, Saline County Emergency Management Director; Glen **Tyson**, Osage County Road Director and Dan **Woydziak**, Butler County Commissioner.

Others Present: incoming board members Jeff **Blosser**, Morris County Engineer and Road Supervisor; Dave **Johnston**, Sedgwick County EMS Operations Manager; Gary **Scoby**, Nemaha County Commissioner; Randall Allen, KAC Executive Director; Dennis Kriesel, Operations and Finance Director; Dorrie Sullivan, Education and Conference Director; Melissa Wangemann, General Counsel; Dee McKee, Pottawatomie County Commissioner; Kim Lauffer, Osage County Appraiser.

Proceedings

President Dan Woydziak called the meeting of the KAC Governing Board to order at 10:00 a.m. He asked those in attendance to introduce themselves.

President Woydziak requested approval of the agenda and Robert Boyd moved to approve and John Bartolac seconded the motion. The motion passed.

Max Dibble moved to approve the November minutes and Rob Roberts seconded the motion. The motion passed.

Glen Tyson presented the financial committee report. Kerry McCue moved to approve the financial report and Jim Emerson seconded the motion. The motion passed.

President Woydziak called on Dennis Kriesel to present the monthly financial report. He said the report shows KAC net income was over \$115,000 for the year, which was better than 2015. He noted that there was no interesting activity other than the annual conference revenues, which were mostly from conference registrations and booth sales. Kriesel said he was cautiously optimistic that KAC will meet or exceed budgetary expectations on revenues. Glen

Tyson moved to approve the October financial report, and Jim Emerson seconded the motion. The motion passed.

Dan Woydziak called on Dennis Kriesel to review the county dues and their methodology. Kriesel reviewed the chart outlining the dues amounts that will be sent to member counties in 2017, also showing the 2016 amount for dues. The increase represents an average of 3.5% for the association, but that does not mean every member county's dues will increase 3.5%. The valuation factor in calculating the dues will result in variance among the dues. Randall Allen said there is a memo in the document packet that outlines the method of calculating the dues. He discussed the potential for increasing the dues and its effects on voting; right now each member has one vote as a member of KAC. Robert Boyd asked about the relationship between KAC and LKM and Randall Allen discussed the two organizations and their good working relationship. Lynn Peterson moved to accept the methodology and issue dues statements, and Robert Boyd seconded the motion. The motion passed.

President Woydziak called on Dorrie Sullivan to give a debriefing on the annual conference. She noted that Overland Park is more expensive than other locations, but all locations are increasing their prices. She said registration was down by 33 people, including the speakers and vendors. Otherwise the number in attendance was higher. She reviewed the category of county officials that attended, noting that Human Resource directors were down and no sheriffs attended because their conference was the same time. She noted that over 86% of attendees said they would attend next year. She said attendees would rather have more workshops and less time with the vendors. She said they received comments about holding the conference in Wichita because it is a centralized location. Dorrie Sullivan also discussed a proposed agenda for the 2017 conference and how it will differ from the 2016 agenda. Allison Alejos said she heard concerns about affiliate meetings the third day, and whether it was worth staying through the third day. She said her affiliate actually had better attendance in their affiliate group. Jeff Blosser said affiliate groups that just attended the final day, missed the vendors. Randall Allen noted that Hannah Stambaugh's suggestion of the speaker for the cyber security session was well received.

President Dan Woydziak gave his President's Report. He thanked the board members for their work this last year and noted the Bylaws change. He appreciated the work of the Bylaws Committee. He noted the challenge of losing the 911 contract and he looked forward to creating solutions to the revenue loss. He said he would miss those members going off the board and named the board members who were leaving the board.

The Board called an executive session for the purpose of discussing employment matters of nonelected personnel, specifically the annual performance evaluation of the Executive Director with the executive session set to end after 15 minutes, or at 11:20 a.m. Fred Johnson moved

and Kerry McCue seconded the motion. The motion passed. The board recessed for a break at 11:20 a.m. Upon reconvening at 11:28 a.m., the board took no action, and President Woydziak said that he and Allison Alejos will meet with Randall Alle to review his evaluation.

President Woydziak turned to the election for a new urban and rural representative, and he and Melissa Wangemann proceeded with a coin toss. President Woydziak called the toss on behalf of the urban representative, and called tails. If the coin flip wins, the urban would get the longer term of three years. Melissa Wangemann performed the coin toss, and she shared the result with Allison Alejos, who noted that the coin toss was a tails, so the urban representative will get a three-year term and the rural representative will get a two-year term.

Randall Allen outlined the procedure for the election for the urban and rural representatives. Secretary Robert Boyd and General Counsel Melissa Wangemann received the ballots for the urban representative. On a vote of 7-5, Ed Eilert was elected as the urban representative. On the first ballot for the rural representative, Barbara Wasinger received 4 votes and Glen Tyson received 3, and the remaining candidates received one vote each. Fred Johnson moved and Rob Roberts seconded the motion to take the top two vote-receivers and called for a second ballot. The motion passed. The board voted for two candidates: Barbara Wasinger and Glen Tyson. On a vote of 7 to 4, Barbara Wasinger won the election to serve as the rural representative on the KAC board.

President Woydziak expressed his appreciation to the outgoing members, and gave them gifts. President Woydziak turned to the agenda item of seating the KAC governing board. Kerry McCue introduced his replacement, Dave Johnston. Robert Boyd introduced Gary Scoby, Nemaha County Commissioner. Glen Tyson introduced Jeff Blosser, Morris County Engineer and Road Supervisor. President Woydziak noted that Lon Pishny was not able to attend today, but would be replacing Shawn Tasset.

Robert Boy, Dianna Carter, Richard Malm, along with President Dan Woydziak as the nominating committee recommended Allison Alejos as President, Max Dibble as Vice President, John Bartolac as Secretary and Dianna Carter as Treasurer. Kerry McCue moved the selection of officers and Glen Tyson seconded the motion. The motion passed.

President Woydziak turned the gavel over to President-Elect Allison Alejos and she gave her remarks. She also called on the officers to give any remarks and Max Dibble and John Bartolac gave their remarks.

She moved to the agenda item to set the board meeting dates for 2017. She said the schedule follows past schedules of board meetings; generally meeting the 4th Friday of the month with a few phone conference meetings. John Bartolac moved and Max Dibble seconded the motion, and the motion passed.

President Alejos appointed the following individuals to the finance committee: Dianna Carter, Chair; Clair Schrock, Max Dibble and Gary Scoby. Officer nominees in attendance gave their consent to the appointments. Dan Woydziak moved to approve the appointments and Fred Johnson seconded the motion. The motion appointing the finance committee was approved.

Melissa Wangemann discussed the KAC appointment to 911 Coordinating Council since Robert Boyd would no longer be serving. She noted the new appointment would be Jerry Daniel from Allen County. Dan Woydziak moved and Fred Johnson seconded the motion. The motion passed.

Executive Director Randall Allen gave his Executive Director report. He discussed the NACo legislative meeting taking place in Washington, D.C. and he asked for approval to travel for himself and Richard Malm. John Bartolac moved and Dan Woydziak seconded the motion. The motion passed. Randall Allen continued his report and discussed the health insurance policy for the KAC employees. He said their insurance broker has suggested a 6% increase for the coming year but then KAC received a renewal rate that was an 18% increase. The broker suggested KAC discuss its insurance needs with Blue Cross/Blue Shield. Dennis Kriesel and Randall Allen talked to Blue Cross/Blue Shield and brokered a policy that would see an increase below 6%. He discussed the HRA that reimburses the employees for health expenses and noted it would be increased to offset the increase in deductibles for employees. Dan Woydziak moved to accept the BC/BS proposal and Jeff Blosser seconded the motion. The motion passed.

Randall Allen discussed the new contract for the LCPA, which was awarded to the Nonprofit Solutions Inc. Dennis Kriesel discussed the transition from KAC to the new LCPA. He said NSI won't have a contract until after December 12 when the LCC will sign off on the new contract. He noted that Division of Purchasing asked KAC to continue for the first quarter and KAC declined. He noted the open records provided to NSI but noted we did not share proprietary information. He discussed the information that has been shared with NSI. He said he expects the PSAPs will see a drop in revenues in the first quarter. Max Dibble asked Dennis Kriesel to review the loss of income from losing the LCPA contract. Kriesel said net profit of \$160,000 would have been received from the contract.

Randall Allen continued with his report, going into the New Commissioners' Orientation training. Allen then noted there were a number of countywide questions on the ballot in 2016. He noted there would be an article on them in the *County Comment*, but went on to highlight a number of them for the Board. Allen also reminded board members can leave their board binders and new notebooks will be supplied at the next meeting.

The board moved into executive session to discuss Allen's performance goals. John Bartolac moved and Fred Johnson seconded the motion for executive session for the purpose of

discussing the executive director's performance goals for 15 minutes. The motion passed. The executive session ended at 1:12 pm and no action was taken.

The meeting adjourned at 1:14 pm.