

**KANSAS ASSOCIATION OF COUNTIES
GOVERNING BOARD**

Minutes of March 26, 2010 Meeting
Via Conference Call

Attendance

Board Members Present: Sheila **Biggs**, Dickinson County Commissioner; Joe **Connor**, Unified Government Health Department Administrator; Terry **David**, Rice County EMS Director; Jim **Emerson**, Crawford County Counselor; Jack **Frick**, Scott County Commissioner; Mark **Low**, Finney County Appraiser; JR **McMahon II**, Miami County Director of Public Works; John **Miller**, Norton County Commissioner; Dan **Partridge**, Lawrence-Douglas County Health Department Administrator; Duane **Patrick**, McPherson County Commissioner (NACo representative); Dale **Phillips**, Barton County Noxious Weed Director; Tom **Wagner**, Atchison County Commissioner; and Dick **Works**, Allen County Commissioner.

Board Members Absent: Michele **Abbott**, Marion County Emergency Management Director; Tim **Norton**, Sedgwick County Commissioner

Others Present: Randall Allen, KAC Executive Director; Melissa Wangemann, KAC General Counsel; and Doug Glenn with Mayer, Hoffman and McCann for discussion on the engagement letter.

Proceedings

Sheila Biggs called the meeting to order at 9:05 a.m.

Roll was called. Duane Patrick moved to approve the minutes of February 19, 2010 meeting, and his motion was seconded by Terry David. The motion passed.

President Sheila Biggs called the board's attention to the copies of current bills and payrolls previously emailed to the board members and asked for questions - there were none. President Biggs noted that formal action will be taken at the May 21, 2010 meeting.

Randall Allen explained the engagement letter received from Mayer, Hoffman and McCann. He also recognized Doug Glenn with Mayer, Hoffman and McCann who further explained their services to CBIZ and indirectly the KAC. Doug Glenn explained the cash accrual basis method of accounting for the Board. Randall Allen reviewed the financial statements with the Board, with Doug Glenn adding additional explanation on the statements.

Dick Works moved that the Board receive the finance reports and place them on file. Duane Patrick seconded the motion. The motion passed.

Randall Allen explained proposed changes to the KAC Personnel Policy. The proposal changes payroll periods for nonexempt employees to coincide with exempt employees and places the pay dates on the 15th day and the last day of the month. A second amendment to the personnel policy eliminates health insurance coverage for part-time employees. Tom Wagner moved approval of the proposals. Terry David seconded the motion. The motion passed.

Melissa Wangemann explained the request from Shawnee County for an amicus brief in the case of Thomas v. Board of County Commissioners of Shawnee County, 40 Kan. App. 2d 946 (2008). Melissa noted that Teresa Watson at Fisher, Patterson, Saylor & Smith quoted a price of \$5,000 to write the brief, and that Shawnee County agreed to **pay ½ of the price or the remainder if the end product cost more than \$5,000**. Mark Low moved to expend \$2,500 for purpose of submitting a KAC amicus brief. Jim Emerson seconded the motion. The motion passed.

President Biggs explained that she had received a request from the Information Network of Kansas to nominate a person to the Board. She noted that Tom Winters had previously served on the Board. Duane Patrick moved and Tom Wagner seconded a motion to nominate Joe Connor to the Information Network of Kansas Board of Directors. The motion passed.

Melissa Wangemann provided a Legislative Report, emphasizing the conclusion of E911 and the impending budget discussions. She also reviewed specific bills of interest to the KAC.

President Biggs called on Duane Patrick to give the NACo Report. Duane Patrick reported that he attended the Rural Affairs Committee meeting and detailed the other meetings that he attended while attending the NACo Legislative Conference in Washington, D.C.

Randall Allen provided the Executive Director's Report, detailing a proposed contract with AVECtra for creation of a membership database, and an inquiry from KWORCC about an exclusive referral agreement with KAC.

The Board members exchanged information. President Biggs discussed the workshop she attended during the NACo Legislative conference relating to reimbursement for ambulances, doctors and rural health. JR McMahon suggested everyone be a KSU Wildcat fan for the next week. Dale Phillips said the weed conference was very successful and the 3I show is the first week of May. Mark Low said the Kansas County Appraisers Association's conference will occur June 7 in Manhattan. Joe Connor noted a kickoff meeting for multi state health learning will be occurring soon. Dan Partridge noted that KALHD's mid-year meeting was June 14 .

President Biggs noted the next meeting would be May 21, 2010.

President Biggs adjourned the meeting at 10:45 a.m.

Minutes prepared by Melissa Wangemann

Michele Abbott, Secretary

Minutes approved by the Board on May 21, 2010