KANSAS ASSOCIATION OF COUNTIES
GOVERNING BOARD

Minutes of November 14, 2010 Meeting
KAC Annual Conference
Overland Park, Johnson County, Kansas

Attendance

Board Members Present: Sheila Biggs, Dickinson County Commissioner, President; Bill Guy, Reno County Emergency Management Director; Terry David, Rice County EMS Director; Jim Emerson, Crawford County Counselor; Jack Frick, Scott County Commissioner; Mark Low, Finney County Appraiser; JR McMahon II, Miami County Director of Public Works; John Miller, Norton County Commissioner; Tim Norton, Sedgwick County Commissioner; Dan Partridge, Lawrence-Douglas County Health Department Administrator; Duane Patrick, McPherson County Commissioner (NACo representative); Dale Phillips, Barton County Noxious Weed Director; Tom Wagner, Atchison County Commissioner and Dick Works, Allen County Commissioner.

Board Members Absent: Joe Connor, Unified Government Health Department Administrator.

Others Present: Randall Allen, KAC Executive Director; Melissa Wangemann, KAC General Counsel; Dennis Kriesel, KAC Senior Policy Analyst.

Proceedings

Sheila Biggs called the meeting to order at 8:00 a.m.

Jim Allen, Johnson County Commissioner, welcomed the board to Johnson County.

Bill Guy, the new appointee replacing Michele Abbott for the Kansas Emergency Management Association, was welcomed by Sheila Biggs and also provided some comments.

Tim Norton moved to approve the minutes of the October 15, 2010 meeting, and his motion was seconded by Duane Patrick. The motion passed.

Dennis Kriesel presented the monthly financial report, explaining the yearly income level is its highest, given the conference registrations and the Foley sponsorship. He also explained that the money for the Kansas Collaborative will be dispersed to the Kansas Collaborative and thus it should be deducted from the income.

Tim Norton moved and Jack Frick seconded a motion to accept the report and place it on file. The motion passed.
Dick Works explained that the Finance Committee met in Lawrence on Thursday, November 11, 2010 to review the bills and payroll. He moved the approval of the bills and payroll for November 14. The motion was seconded by Tom Wagner. The motion passed.

Sheila Biggs moved up item 12 on the agenda to discuss the KAC budget. Randall Allen explained the edits to the budget from the last meeting. Dennis also explained the proposed budget. Jack Frick asked questions about monies for the legislative program. He reminded the Board that legislative advocacy was a primary purpose of the association. J.R. McMahon asked about the duties of Peggy and Shelley relating to sponsorships and advertising. Sheila asked about compensation for staff. Duane Patrick commented on the COLA increase his county did this year. Duane Patrick moved and J.R. McMahon seconded adoption of the 2011 budget. The motion passed.

Burt Burrows from Nationwide greeted the board and discussed the Nationwide deferred compensation program.

Brenda Flanagan, CPA with Summers, Spencer and Callison, presented the audit report of the KAC financial statements for the year ending December 31, 2009. Tim Norton asked whether KAC should create a 30, 60, 90 day account receivable policy and Brenda indicated that would be a good idea. Tim Norton moved and Dick Works seconded a motion to place the audit on file. The motion passed.

Terry David moved and Bill Guy seconded a motion to authorize travel expenses for board and staff members in 2011. The motion passed.

Sheila Biggs proceeded to item 14 on the agenda. Sheila Biggs discussed the meeting that occurred in Concordia in August between KAC and KCOA. Although the boards agreed to disagree on their purposes, they did agree to get together once a year to discuss their areas of agreement versus areas of disagreement. Sheila learned that they were amenable to consolidation of counties and thus, loss of elected positions, so long as the one position for the consolidated counties continues. Terry David moved and Dick Works seconded a motion, which was amended by Dan Partridge, to continue the dialogue with KCOA, and that a select group of KAC officers and affiliate or associate members (if none are serving as officers) meet with KCOA on an annual basis. The motion passed.

Randall Allen reviewed the annual conference program with the Board members, explaining the presentations and meetings that are occurring. He also noted problems with the drayage company, Helgerson Company, which will impact placement of some vendors in the exhibition. Randall Allen noted that Sarah Meyer has prepared an apology letter to those vendors who are impacted by changes. Sheila Biggs noted the new reception on the program, Women of the KAC.

Melissa Wangemann explained the legislative protocols, noting that she is expecting comments from Sedgwick County Commissioner Karl Peterjohn relating to felons who are sentenced to county jails.
Randall Allen noted that the next board meeting is Friday, December 17 at 10 am and will include the new board members.

Jack Frick moved and Duane Patrick seconded a motion to enter into executive session for 30 minutes starting at 10:05 a.m. for the purpose of evaluating the KAC executive director. The board reconvened at 10:35 without taking any action in the executive session. Sheila Biggs said she would discuss the evaluation with Randall Allen at a later time.

There was some discussion amongst board members about raising membership dues. The consensus of opinion was that notice to member counties needed to occur by May 2011 so that counties could include the costs in their upcoming budget.

Dan Partridge moved and Dick Works seconded a motion to increase Randall Allen’s compensation 2.5% effective January 1, 2011. The motion passed.

The meeting was adjourned.

Minutes prepared by Melissa Wangemann

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Jack Frick, Secretary
Minutes approved by the Board on December 17, 2010