

KANSAS ASSOCIATION OF COUNTIES GOVERNING BOARD

Minutes of September 9, 2011 Special Meeting
via conference call

Attendance

Board Members Present: Sheila **Biggs**, Dickinson County Commissioner; Jim **Emerson**, Crawford County Counselor; Jack **Frick**, Scott County Commissioner; Mark **Low**, Finney County Appraiser; Kerry **McCue**, Ellis County EMS Director; J.R. **McMahon** II, Miami County Director of Public Works; Richard **Malm**, Jefferson County Commissioner; John **Miller**, Norton County Commissioner; Tim **Norton**, Sedgwick County Commissioner.

Others Present: Randall Allen, KAC Executive Director; Melissa Wangemann, KAC General Counsel; Dennis Kriesel, Senior Policy Analyst.

Board Members Absent: Ben **Bennett**, Geary County Commissioner; Bill **Guy**, Reno County Emergency Management Director; Dan **Partridge**, Lawrence-Douglas County Health Department Administrator; Duane **Patrick**, McPherson County Commissioner (NACo representative); Dale **Phillips**, Barton County Noxious Weed Director; and Dick **Works**, Allen County Commissioner.

Proceedings

President J.R. McMahon called the meeting to order at 3:00 p.m., explaining that a special meeting had been called for the purpose of discussing the Request for Proposal (RFP) for the 911 Local Collection Point Administrator. J.R. McMahon noted that there were two new items to add to the agenda; approval of the 911 audit and discussion on a request for funding from the Hutchinson/Reno County Emergency Communications Center for purposes of refreshing equipment at the South Central Regional Backup for 911 services. On a motion by Kerry McCue, seconded by Jack Frick, the new agenda was approved.

Melissa Wangemann explained that she had received a call from Brenda Flanagan with the accounting firm Summers, Spencer & Company, asking to get started on the 911 audit. Brenda explained that she had some down time and could get started. Melissa Wangemann reminded the Board that KAC is required to perform an audit every year as the 911 LCPA. She said she did not have a formal engagement letter yet, so the Board might want to consider approving the audit with a cap on any increase in fees, should the fee go up. Richard Malm moved and Sheila Biggs seconded a motion to authorize Summers, Spencer & Company to conduct the 911 audit, with a price no higher than 5% over the previous year cost of the audit. The motion passed.

Melissa Wangemann moved to the second new item. Michele Abbott, director of Hutchinson/Reno County Emergency Communications, had requested \$220,000 from

the LCPA (KAC and the LKM), money that would come from the fund of monies that cannot be distributed because of insufficient data. The fund currently holds \$245,000. The monies may be used for any 911 purposes, but first priority by law was PSAPs working towards Phase II. Comanche County was the only county able to use the funds up until 2011. Now that Comanche County is Phase II compliant, the money may be used for any 911 purpose. Michele Abbott has applied for the monies to buy new equipment and refresh outdated materials for the South Central Regional Backup Center at Yoder, Kansas. This backup supports 19 counties.

John Miller raised concerns that other counties did not get an opportunity to apply for the monies. He felt that the availability of the funds should have been advertised and an application process, similar to the grants program, should have been used to ensure fair distribution. Sheila Biggs expressed her agreement with John Miller. Melissa Wangemann explained that the 911 Coordinating Council had reviewed the matter earlier in the day and had endorsed it. Although the LCPA has the statutory authority to distribute the monies, she had asked for the Council's recommendation, given that they had more expertise and would assume the grant functions in January. Sheila Biggs moved and Mark Low seconded a motion to table the discussion and return to it later. The motion passed.

The board took up discussion on the LCPA RFP. Melissa Wangemann informed them that Kim Winn had notified her that the League of Kansas Municipalities had met in the morning and decided to pursue a solo bid. The board noted that there was not much to discuss, as the LKM's decision limited their options. President McMahon said the issue was whether to do an RFP or not and questioned whether serving as the LCPA was within KAC's purpose. Randall Allen noted that without the LCPA contract, KAC would have a \$60,000 decrease in its budget. Mark Low raised concerns about staffing. Randall Allen said that KAC would be supplementing its staff by adding another lawyer/lobbyist. Jack Frick noted that KAC would need to document expenses and analyze our margin of costs. Jack Frick moved and Richard Malm seconded a motion for KAC to pursue its own proposal. The motion passed.

Randall Allen then discussed the grant proposal received by KAC from the Kansas Health Foundation. The grant application with KHF would be for up to \$350,000 over 2 years, to fulfill educational goals related to public health accreditation and regionalization. On a motion by Tim Norton, seconded by Sheila Biggs, the Board decided to participate in the grant proposal.

The board returned to the previously tabled discussion about the South Central 911 Backup. J.R. McMahon made a motion to concur with the 911 Coordinating Council's findings that \$220,000 of the undistributed monies would be offered to the South Central Backup site. Tim Norton offered an amendment to the motion and then seconded it. The amendment said that KAC would have preferred another method of distributing the fund, such as an RFP, so that all PSAPs could have been informed of the monies and each could have applied for the monies. On a roll call vote, the motion passed 5-4.

On a motion by Sheila Biggs, seconded by Tim Norton, the meeting was adjourned at 4:30 p.m.

Minutes prepared by Melissa Wangemann

Jim Emerson, Secretary

Minutes approved by the Board on _____