

## KANSAS ASSOCIATION OF COUNTIES GOVERNING BOARD

Minutes of August 26, 2011 Meeting  
Greensburg, Kiowa County, Kansas

### Attendance

Board Members Present: Ben **Bennett**, Geary County Commissioner; Sheila **Biggs**, Dickinson County Commissioner; Jim **Emerson**, Crawford County Counselor; Jack **Frick**, Scott County Commissioner; Bill **Guy**, Reno County Emergency Management Director; Mark **Low**, Finney County Appraiser; Kerry **McCue**, Ellis County EMS Director; **McMahon** II, Miami County Director of Public Works; Richard **Malm**, Jefferson County Commissioner; John **Miller**, Norton County Commissioner; Tim **Norton**, Sedgwick County Commissioner; Dan **Partridge**, Lawrence-Douglas County Health Department Administrator; Duane **Patrick**, McPherson County Commissioner (NACo representative); and Dick **Works**, Allen County Commissioner.

Others Present: Randall Allen, KAC Executive Director; Melissa Wangemann, KAC General Counsel; Representatives from Greensburg and Kiowa County for the first ten minutes of the meeting.

Board Members Absent: Dale **Phillips**, Barton County Noxious Weed Director.

### Proceedings

President J.R. McMahon called the meeting to order at 9:00 a.m. He recognized Bob Dixon, Mayor of Greensburg, who spoke to the board. Jay Dixon, a former Kiowa County employee, then addressed the board, followed by Chairman Ronald Freeman from the Kiowa County Board of Commissioners.

J.R. McMahon moved to approval of the agenda. J.R. McMahon added the issue of discussing the LCPA issue as the last topic of the agenda. Tim Norton moved approval of the agenda with the amendment and Sheila Biggs seconded it. The motion passed.

The committee reviewed the minutes. Mark Low moved approval, which was seconded by Duane Patrick. The motion passed.

Treasurer Dick Works reviewed the bills and payroll records with the board. He moved approval of the report for July 8 and August 26. Tim Norton seconded the motion. The motion passed.

Dick Works also noted that the Finance committee reviewed the account receivable policy and made a motion that the Board adopt the new policy, which basically puts in writing the general practice used in the KAC office. Tim Norton seconded the motion. The motion passed.

Randall Allen reviewed the monthly financial report for July, 2011. Duane Patrick moved to approve the monthly financial report and Sheila Biggs seconded the motion. The motion passed.

President McMahon called on Duane Patrick to present the NACo report. Duane Patrick announced that he was appointed chair of the food safety committee and will attend additional meetings, and may be called to testify in Congress on behalf of NACo. He gave an overview of the NACo annual conference, noting the speakers and the new officers. Randall Allen, J.R. McMahon and Melissa Wangemann also commented on the programs they attended at the NACo annual conference. Randall Allen mentioned that he attended a program on branding, and that he wanted to work on that issue with the Board. He also noted that he would work on strategic planning with the Board in the next year.

John Miller raised the question of whether costs for additional travel for Duane Patrick were in the KAC budget. RA noted that travel for additional NACo meetings was not in the budget. Duane said he would ask NACo if they could reimburse him his travel costs.

Melissa Wangemann gave the legislative report, noting the progress on the KAC legislative policy statement and the interim committee meetings that will occur this fall. She commented on the Legislative Budget Committee hearing that occurred that week, discussing the SRS presentation on home and community based services.

Melissa Wangemann also discussed the COTA case relating to a tax exemption for Transcanada Pipeline, noting that the six counties were denied standing as a party in the case and that COTA had recommended that the six counties submit an amicus brief. Melissa reminded the Board that KAC has already agreed to submit an amicus brief supporting the six counties' position.

The Board recessed at 10:20 a.m. for a brief break and reassembled at 10:25.

Randall Allen gave a report on the 36<sup>th</sup> Annual Conference, outlining the schedule and the different topics to be discussed at the conference. Randall Allen shared the preliminary conference agenda and noted special meetings for the appraisers and the clerks and the pre-conference program on GIS.

Randall Allen presented a memo requesting authorization for him to travel to NCCAE in October; Duane Patrick to attend NACo Board in December; and for Melissa Wangemann to travel to IMLA in September. Ben Bennett moved for approval, which was seconded by Tim Norton. The motion passed.

Randall Allen provided a chart showing the terms for Board members. He noted those Board members who would be ineligible to continue on the Board and those up for re-election. Jack Frick reminded the Board that he was moving to Florida and would be resigning his position.

J.R. McMahon requested volunteers for the nominations committee to consider nominations for officers of the KAC Board of Directors. Those interested should notify J.R. McMahon.

J.R. McMahon moved to a new item of business added to the agenda relating to the appointment of the 911 LCPA. President McMahon said that there had been a misunderstanding by the LKM that the KAC would decide the LCPA issue at today's meeting and then notify the LKM, who is meeting the following week. J.R. McMahon noted that the RFP will probably be finalized around Sept. 9. The Board discussed the issue but took no action.

Randall Allen said he would submit the 911 RFP Response to the auditor to ensure that our proposal will pass muster on an audit, i.e., that enough hands touch the money and there is delegation of authority and oversight. Tim Norton suggested the Finance Committee could review the 911 distribution list to ensure the numbers are accurate, creating a secondary review. The consensus of the Board is to hold off on a decision until the RFP is issued and reviewed. President McMahon appointed a review committee for the purpose of reviewing the RFP: Jack Frick, John Miller, Jim Emerson, and Tim Norton.

Randall Allen provided his Executive Director's report. He reported that Governor Brownback is offering an Economic Summit in October and that the Department of Commerce asked Randall Allen for county officials who might be interested in participating in the summit. Randall Allen reported that Edie Snethen, Executive Director of KALHD, has retired. She has been replaced by Michelle Ponce, who left SRS. He reported that the Kansas Health Foundation was requesting KAC's participation in a program that would generate revenues for KAC. Randall Allen also commented that the audit field work was complete and the audit will be presented at the October meeting. Randall also noted that the KAC phone system was not working properly and it may need to be replaced. Tim Norton noted that Sedgwick County may have a newer system that they could resell to us. Randall Allen said a preliminary budget will be provided at the October meeting. Lastly, Randall Allen noted that he and John Miller toured the High Plains Mental Health Center and participated in a discussion about mental health.

Tim Norton reminded the Board that he produced a training program on the Board of County Commissioners serving as the Public Health Board that he would make available as training within KAC.

J.R. turned to the information sharing section of the agenda. John Miller noted that Barber County commissioner Mike Thomas passed away. Mark Low commented on the COTA increased filing fees.

J.R. McMahon noted that he and Randall Allen would visit Nemaha County and Marshall County in September.

Tim Norton talked about the Kansas 150 Celebration. It will occur in Wichita in October with a parade and other events. The Governor is the grand marshal of the event. The event falls during the LKM annual conference and the LKM decided to sponsor the event. KAC is also listed as a sponsor of the event.

On a motion by Tim Norton, seconded by Richard Malm, the meeting adjourned at 12:00 p.m.

Minutes prepared by Melissa Wangemann

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Jim Emerson, Secretary

Minutes approved by the Board on \_\_\_\_\_