

**KANSAS ASSOCIATION OF COUNTIES
GOVERNING BOARD**

Minutes of November 13, 2011 Meeting
KAC Annual Conference
Topeka, Shawnee County, Kansas

Attendance

Board Members Present: Ben **Bennett**, Geary County Commissioner; Sheila **Biggs**, Dickinson County Commissioner; Jim **Emerson**, Crawford County Counselor; Jack **Frick**, Scott County Commissioner; Bill **Guy**, Reno County Emergency Management Director; Mark **Low**, Finney County Appraiser; Kerry **McCue**, Ellis County EMS Director; J.R. **McMahon** II, Miami County Director of Public Works; Richard **Malm**, Jefferson County Commissioner; John **Miller**, Norton County Commissioner; Tim **Norton**, Sedgwick County Commissioner; Dan **Partridge**, Lawrence-Douglas County Health Department Administrator; Duane **Patrick**, McPherson County Commissioner (NACo representative); Dale **Phillips**, Barton County Noxious Weed Director; and Dick **Works**, Allen County Commissioner.

Others Present: Randall Allen, KAC Executive Director; Melissa Wangemann, KAC General Counsel; Dennis Kriesel, KAC Senior Analyst; Gene Bryan, Unified Government of Wyandotte County/Kansas City, Kansas; and Marvin Beasley, Gove County Noxious Weed Director.

Proceedings

President J.R. McMahon called the meeting to order at 8:00 a.m. He welcomed Gene Bryan, Appraiser for the Unified Government of Wyandotte County and Kansas City, Kansas and Marvin Beasley, Gove County Noxious Weed Director.

The Board reviewed the proposed agenda. On a motion by Tim Norton, seconded by Duane Patrick, the agenda was approved.

On a motion by Mark Low, seconded by Jack Frick, the minutes were adopted with a correction saying that Board member Dan Partridge was present, and that incoming Board member Gene Bryan was also in attendance at the last meeting.

Dennis Kriesel reviewed the September 2011 monthly financial report with the Board. On a motion by Bill Guy, seconded by Dan Partridge, the monthly financial report was adopted and placed on file.

Dick Works reviewed the bills and payroll as of November 13, 2011, and he moved that the bills and payroll be approved and be placed on file. Tim Norton seconded the motion and the motion passed.

Randall Allen discussed the 2012 KAC budget with assistance from Dennis Kriesel. He noted the dues increase in the budget, which will likely cause a 9-10% increase in each county. There is no dues increase for affiliate or associate organizations. He also noted the increase in fees for the educational programs. He explained the donation from INK, our new tenant, which was used for the GIS scholarships. Randall said the road engineer program is secure for the next year with the financial commitment from KDOT. KAC will also continue as the fiscal agent for The Collaborative. He noted the new contract in the works for the LCPA assignment. John Miller asked if we needed to budget for a full time receptionist to meet the expectation that LCPA answer the phone. Dan Partridge asked if KALHD could help with answering the phone. There was discussion about the demand letter from LKM for \$20,000 for software and database.

Richard Malm moved and Tim Norton seconded a motion to adopt the 2012 budget. The motion passed.

Randall Allen outlined the annual conference program. He oriented the Board members to the map inside the program. He reviewed the keynote speaker Sunday afternoon and outlined the process for entering the room for the opening session. He asked Board members to thank the exhibitors and the sponsors. He reviewed the programs for Monday and Tuesday. Randall talked about the regional breakout sessions on Tuesday.

Melissa Wangemann provided an overview of the legislative policy statement review that will take place on Monday, November 14. She explained the protocols that will govern the review.

Dale Phillips noted that the legislative policy committee might get a question about Governor Brownback's income tax plan. Melissa also noted she had heard about a proposal to repeal a statute allowing a taxpayer to avoid personal property taxes by filing a poverty affidavit.

Randall Allen presented his executive director's report. He asked Dennis Kriesel to explain the new research report that was just completed about public health accreditation. Randall noted the two new Board members, Kimberly Skillman-Robrahn and Gary Baker, that will replace outgoing board members. Randall explained that the KAC's bank, Citizens Bank & Trust, has been sold to Equity Bank, a Kansas bank. Lastly, Randall Allen said that Duane Patrick will be attending the NACo board meeting in Orlando in December.

Duane Patrick motioned and Jack Frick seconded the motion to go into executive session to discuss personnel issues for the purpose of providing the executive director's performance evaluation. The time stated for the executive session was 10:00-10:30. Executive director Randall Allen was present during the executive session. Upon adjournment of the executive session at 10:30, Duane Patrick moved and Bill Guy a motion to again recess into executive session for the same purpose, 10:35 - 10:55 am, without Randall Allen present. Upon reassembling after the executive session at 10:55 am, it was reported that no action was taken during the executive session.

President J.R. McMahon noted that the next meeting was December 16.

Bill Guy moved and Kerry McCue seconded a motion to adjourn. The meeting was adjourned at 11:10 a.m.

Minutes prepared by Melissa Wangemann

Jim Emerson, Secretary

Minutes approved by the Board on _____