

Kansas Association of Counties
Governing Board Minutes
July 20, 2016

Attendance

Board Members Present At First Roll-Call: Allison **Alejos**, Director of the Shawnee County Health Agency; John **Bartolac**, Johnson County Director of Records and Tax Administration; Dianna **Carter**, McPherson County Appraiser; Max **Dibble**, Phillips County Commissioner; Fred **Johnson**, Labette County Counselor; Richard **Malm**, NACo Representative; Kerry **McCue**, Ellis County EMS Director; Lynn **Peterson**, Dickinson County Commissioner; Hannah **Stambaugh**, Saline County Emergency Management Director; Glen **Tyson**, Osage County Road Director and Dan **Woydziak**, Butler County Commissioner.

Board Members Present At Second Roll-Call: Allison **Alejos**, Director of the Shawnee County Health Agency; John **Bartolac**, Johnson County Director of Records and Tax Administration; Robert **Boyd**, Riley County Commissioner; Dianna **Carter**, McPherson County Appraiser; Max **Dibble**, Phillips County Commissioner; Fred **Johnson**, Labette County Counselor; Richard **Malm**, NACo Representative; Kerry **McCue**, Ellis County EMS Director; Lynn **Peterson**, Dickinson County Commissioner; Hannah **Stambaugh**, Saline County Emergency Management Director; Shawn **Tasset**, Ford County Commissioner; Glen **Tyson**, Osage County Road Director and Dan **Woydziak**, Butler County Commissioner.

Board Members Absent: Jim **Emerson**, Crawford County Counselor/Past President; **Rob Roberts**, Miami County Commissioner; Clair **Schrock**, Thomas County Noxious Weed Director;

Others Present: Randall Allen, KAC Executive Director; Stacey Hammond, CPA, Director, Berberich Trahan and Company; Dennis Kriesel, Operations and Finance Director; Dorrie Sullivan, Education and Communications Director; and Dusty Wagoner, CPA, Manager, Berberich Trahan and Company.

Proceedings

President Dan Woydziak called the meeting of the KAC Governing Board to order at 9:00 am.

President Woydziak asked for approval of the minutes. Malm moved, Bartolac seconded. Motion carried.

Dennis Kriesel presented the April 2016 financials and his memo explaining the financials. No questions were asked. Glen Tyson moved Max Dibble seconded to approve and place on file the April 2016 financials. Motion carried.

Hammond and Wagoner were called upon to present the audit report for the KAC's financial statements for the year ending December 31, 2015. Hammond explained the auditing process, and that an unmodified audit opinion was issued, which is the best an entity can receive. Wagoner explained the three audit adjustments that the auditors executed upon their review. Wagoner explained there are no significant deficiencies or material weaknesses to report, and went over the representation letter.

Shawn Tasset indicated he was on the line (indication arrived 9:09 am).

Woydziak expressed appreciation for the auditors work. Tasset moved Bartolac seconded to approve and place on file the December 31, 2015 audit.

Hammond and Wagoner departed 9:09 am.

Randall Allen explained the ongoing situation with a certificate of deposit the KAC possesses, and his tasking of Kriesel to look into higher interest rates. Due to banks being concerned with an organization like KAC, which is not organized in a typical fashion, Allen would like a resolution that indicates KAC staff has the ability to move idle funds to different financial institutions in pursuit of better rates. Resolution 2016-02 is designed to accomplish that without the need to go to the board every time it happens. Tasset asked what investment limitations are on the KAC funds, and Allen indicated he believes KAC funds are subject to the same limits as county funds. Tasset also asked if any signatory can conduct business. Allen explained the policy is anything over \$10,000 requires two signatures, anything less just one signature. Tasset moved and Tyson seconded approval of Resolution 2016-02. Resolution adopted.

Allen presented the 2016-2017 board succession analysis. He walked through a report that shows all current KAC board members and their status as of November 2016. Allen walked through a few example board members to help illustrate how the system works. Allen noted that no action is being requested, and that this review was just for informational purposes.

Richard Malm gave his National Association of Counties. Malm focused on the upcoming NACo elections, and noted 18 Kansas individuals were registered at present to go to the NACo Annual Conference. Randall Allen noted the board packets included a memo regarding the 36 votes Kansas can cast at the NACo conference.

Randall Allen gave his planning status report for the 41st KAC Annual Conference. Allen noted the board members should arrive by 5 pm on the Monday before the conference. Dorrie Sullivan noted the board/staff dinner would be at the Hereford House. Sullivan noted 394 full conference registrations are in, 7 one-day registrations, and 12 affiliate/association registrations, and that she thinks we are in good shape thus far being over 60% of where we

should be and how far out we are from the conference. She noted we're at 48% of our targeted exhibitor count. Sullivan noted we tend to get a lot in the last 6 weeks, but that KAC is preparing to push on these to try and drive more registrations. Sullivan praised Dana Wethington, KAC Marketing Coordinator, for already exceeding our budgeted target for sponsorship dollars. KAC is roughly 78% of conference budgeted income at this time. Sullivan gave more specifics about the board/staff dinner. She noted Tuesday will hold all nine KAC workshops, and walked through those topics. Allen noted the recent Department of Labor's changes on overtime makes the related workshop very timely. Sullivan walked through the rest of the conference schedule and stressed several of the changes from prior years. Allen walked through some of the canvassing issues and how that syncs with the KAC Annual Conference schedule. Woydziak thanked Sullivan for her work.

Allen began his Executive Director's report. He spoke about a webinar on effective meetings that Nathan Eberline would be conducting the next day (7/21/2016). He also gave an update regarding the KAC board meeting in Hays, noting for board members to be at the Hays Arts Center by 4 pm on 8/25/2016. Allen noted Melissa Wangemann already has departed for the NACo Annual Conference, and many more are heading out there tomorrow (7/21/2016).

Woydziak asked what board members are going besides Malm and Tasset. Malm indicated Robert Boyd is also going.

Woydziak indicated he did not have additional items for his President's Report.

Bartolac asked if the bylaws committee could meet at 9 am before the KAC board meeting at the Hays location. Allen indicated the board meeting is starting at 9 am for that particular meeting. Woydziak said they can see if another time, perhaps the day before, can be arranged. Bartolac was good with that and said he'd send out the information.

Woydziak left at 9:45 am.

The meeting adjourned 9:46 am.