Kansas Association of Counties  
Governing Board Minutes  
November 15, 2016  
Johnson County, Kansas

Attendance
Board Members Present: Allison Alejos, Director of the Shawnee County Health Department; John Bartolac, Johnson County Director of Records and Tax Administration; Robert Boyd, Riley County Commissioner; Dianna Carter, McPherson County Appraiser; Max Dibble, Phillips County Commissioner; Jim Emerson, Crawford County Counselor/Past President; Fred Johnson, Labette County Counselor; Kerry McCue, Ellis County EMS Director; Richard Malm, NACo Representative; Lynn Peterson, Dickinson County Commissioner; Rob Roberts, Miami County Commissioner; Clair Schrock, Thomas County Noxious Weed Director; Hannah Stambaugh, Saline County Emergency Management Director; Shawn Tasset, Ford County Commissioner; Glen Tyson, Osage County Road Director and Dan Woydziak, Butler County Commissioner.

Others Present: Randall Allen, KAC Executive Director; Dennis Kriesel, Operations and Finance Director; and Melissa Wangemann, General Counsel.

Proceedings
President Dan Woydziak called the meeting of the KAC Governing Board to order at 9:05 a.m. Rob Robert moved to approve the agenda and Max Dibble seconded the motion. The motion passed.

Richard Malm moved to approve both sets of minutes and Robert Boyd seconded the motion. The motion passed.

Glen Tyson presented the financial committee report. Jim Emerson moved to approve the financial report and Lynn Peterson seconded the motion. The motion passed.

President Woydziak called on Dennis Kriesel to present the monthly financial report. He said the report shows KAC $12,000 ahead of where the organization was a year ago. He said a major point will be the effects of the annual conference expenses, because revenue from the annual conference has already been captured. Robert Boyd moved to approve the financial report, and Kerry McCue seconded the motion. The motion passed.

Dan Woydziak called on the board to discuss the 2017 KAC Budget and turned to Randall Allen to present the budget. Randall Allen noted the discussion on the budget that occurred via conference call in October, noting that there was an assumption that KAC would retain the LCPA contract with the 911 Coordinating Council. He noted that $160,000 of the 911 contract
was needed to balance the KAC budget. He said that KAC staff reviewed the budget to determine what cuts could be made to bring the budget into balance. Randall Allen discussed the addition of regional suppers throughout the state, which are not directed at increasing revenues necessarily but to spend time out with the counties. He also discussed the legislative suppers he wants to begin in January, where KAC staff and board members will sit down with legislators in our conference room. It was noted that revenues from the New Commissioners Orientation that occurs in January will also fall under the 2017 budget.

Randall Allen discussed the revenue assumptions, including a 3.5% increase in county membership dues. There is an assumption of membership shrinkage at 1%. He said the Business Partners program will be discontinued and emphasis will be added to the Sponsorship Program instead. He discussed the costs of running the conference and how the registration price does not cover the cost. Therefore conference registrations will increase. Institute of Excellence workshops will also increase. He said he would present an incentive pay program at the December board meeting. He said that Dana Wethington would be reduced from .75 to .50 and the Law Clerk position will be vacated after the current Law Clerk graduates in May.

Randall Allen added that salaries for current staff are frozen. Increases for health insurance and dental care include 6.0% for group medical insurance and a 3.0% increase for dental coverage. Travel costs are reduced. County Comment will be moved in-house to Jeanna Lee to prepare its layout. Randall Allen also reviewed the chart showing the unrestricted net assets. He also noted the hiring of a lobbying team and the purchase of health insurance for an employee resulting in a loss of $100,000 from the net assets. President Woydziak said the loss of the contract will refocus KAC on core values and the main work of the KAC. Max Dibble asked about staff incentives; he advised that KAC would need to be careful it doesn’t create morale problems or dissention among the staff. Lynn Peterson discussed the early bird pricing, noting it does create incentives, but needs to break even.

Shawn Tasset asked about the Road Engineer Program. Dennis Kriesel and Randall Allan explained the gradual increase for the road subscription dues to cover the costs of Norm Bower’s road program. Also, KAC will use $13,000 from cash reserves to cover the rest. The board discussed whether the road subscription dues could be increased to cover the costs. Glen Tyson said he would talk with the Highway Officials about an increased fee. Dennis Kriesel explained that cash reserves come from subscription fees to the Road Engineer Program and are not KAC cash reserves. After KDOT cuts its contribution to the program, KAC began increasing the subscription fee while spending down the cash reserves built from previous fees. Robert Boyd moved to accept the budget and Kerry McCue seconded the motion to approve the budget. The motion passed.
Randall Allen reviewed the KAC 2017 Annual Conference program. He discussed the workshops that will be presented throughout the conference. He discussed the annual meeting that will occur early morning on Wednesday. He noted the conflict with the county board of canvass for the 2016 election. He discussed the Wednesday general session program, at which Governor Bill Graves will be presenting. He noted the breakout discussions among the county officials on Thursday.

Dan Woydziak expressed his appreciation for the chance to serve, and thanked all the board members’ work in the last year. He thanked Glen Tyson, Robert Boyd, Jim Emerson, Kerry McCue and Shawn Tasset for their service as they leave the board.

Randall Allen presented the Executive Director’s report. He noted the new members of the KAC Board who will attend the December meeting, and the contested election in the NE district. He said that Dave Johnston from Sedgwick County will replace Kerry McCue. Morris County Road Engineer Jeff Blosser will replace Glen Tyson.

The meeting was recessed for five minutes. The meeting began again at 10:54 a.m.

Upon reconvening, the Board called an executive session for the purpose of discussing employment matters of nonelected personnel, specifically the annual performance evaluation of the Executive Director with the executive session set to end after 30 minutes, or at 10:55 a.m. Robert Boyd moved and Lyn Peterson seconded the motion. The motion passed. Upon reconvening, the Board took no action.

The board adjourned at 10:55 a.m.