

Kansas Association of Counties
Governing Board Minutes
October 14, 2016
Special Meeting on the Budget
via conference call

Attendance

Board Members Present: John **Bartolac**, Johnson County Director of Records and Tax Administration; Robert **Boyd**, Riley County Commissioner; Max **Dibble**, Phillips County Commissioner; Jim **Emerson**, Crawford County Counselor/Past President; Fred **Johnson**, Labette County Counselor; Kerry **McCue**, Ellis County EMS Director; Richard **Malm**, NACo Representative; Clair **Schrock**, Thomas County Noxious Weed Director; Hannah **Stambaugh**, Saline County Emergency Management Director; Glen **Tyson**, Osage County Road Director; and Dan **Woydziak**, Butler County Commissioner.

Board Members Absent: Allison **Alejos**, Director of the Shawnee County Health Department; Dianna **Carter**, McPherson County Appraiser; Lynn **Peterson**, Dickinson County Commissioner; **Rob Roberts**, Miami County Commissioner; and Shawn **Tasset**, Ford County Commissioner.

Others Present: Randall Allen, KAC Executive Director; Dennis Kriesel, Operations and Finance Director; and Melissa Wangemann, General Counsel.

Proceedings

President Dan Woydziak called the meeting of the KAC Governing Board to order at 9:01 a.m. Randall Allen presented roll call and recorded those in attendance, noting the following absences: Allison Alejos, Dianna Carter, Lynn Peterson, Rob Roberts and Shawn Tasset.

Randall Allen explained that the conference call was for the purpose of a preliminary discussion of the KAC 2017 budget, and the full discussion and adoption of the budget will occur at the KAC annual conference in November. He noted that the main contingency is the LCPA contract with the 911 Council and without that contract, KAC will need to make major amendments to the budget. He first reviewed the graph chart on the last page of the budget to explain the income versus expenses for the 2017 budget. He explained the Road Engineer Program, which is no longer funded by the Kansas Department of Transportation, resulting in KAC drawing on funds that have previously been set aside from the subscription fees.

Randall Allen reviewed the income on the first two pages of the proposed budget noting that the largest revenue producer is the membership dues. He noted the budget includes \$424,638 in dues and assumes a loss of 2.5%. There are no dues changes for affiliate or associate members. He noted a proposal to include regional suppers around the state, generating 8,575

in revenues. Randall Allen reviewed the annual conference registration fees noting an increase in fees. Actual cost is \$240 for a person to participate in the KAC annual conference for food and meeting room rental (not including KAC staff time or any other expenses). Thus, the proposed fee is intended to cover the actual cost of a person attending the conference. He said increasing the registration fee was the best method to meet annual conference costs because increasing the number of those attending or increasing sponsorships is too speculative.

He noted there would be no increases in rents due to KAC or the referral fees from other groups. He noted the investment income, which is attracting a very low interest rate.

John Bartolac noted that the Kansas County Officials Association has disbanded and there may be an opportunity to pick up those groups as affiliates. He also asked about the effects of the tax lid on members.

Randall Allen moved on to discussion on the expenditures side of the budget. He said the budget assumes the current staffing of KAC and includes an additional clerical position to assist with the LCPA duties. He outlined the travel expenses for the staff and the office equipment replacements. He noted that if the LCPA contract is not awarded to KAC the budget will need major modifications, which could include increases in dues or decreases in services and staff.

There were some questions about the LCPA contract and the process for reviewing and adopting the contract.

Randall Allen noted the communications that went out the board members regarding the annual conference board dinner and the board meeting. He noted that the dinner was business casual dress but pictures will be taken at the board meeting the next morning.

A second roll call was taken and the following members remained absent: Allison Alejos, Dianna Carter, Lynn Peterson, Rob Roberts, and Shawn Tasset.

The meeting was adjourned at 9:52 a.m.