



**Governing Board Meeting**  
**Friday, September 18, 2020, 10:00AM**  
**In person: Salina Area Chamber of Commerce**  
**120 W Ash / Room A / Salina, KS 67402**  
**Teleconference / Zoom Meeting**

**Attendees:**

**Chip Westfall**, *President*, Harvey County Commissioner; **Susan Hubbell**, *Vice-President*, Kingman County Register of Deeds; **Gary Scoby**, *Treasurer*, Nemaha County Commissioner; **Bob Vidricksen**, *Secretary*, Saline County Commissioner

**Kenny Baccus**, Ottawa County Noxious Weed Director; **Jeff Blosser**, Morris County Engineer (left early);  
**Craig Cox**, *Past-President*, Deputy County Counselor Riley County;  
**Ed Eilert**, Chairman Board of Johnson County Commissioners; **Dean Haselhorst**, Ellis County Commissioner;  
**Patti Israel**, Ford County Appraiser (joined @ 10:45AM / left early); **Shari Kaminska**, Elk County Commissioner (left early);  
**Richard Malm**, Jefferson County Commissioner; **Dan Partridge**, Director Lawrence-Douglas Co Public Health (left early);  
**Carla Pence**, Harper County Commissioner (joined @ 10:15AM); **Lon Pishny**, Finney County Commissioner;  
**Brian Stone**, Emergency Management Director, Cowley County;  
**Frank Williams**, Operations Manager County EMS Director (joined at 10:30am).

**Absent:**

**Don Pyle**, Crawford County Clerk.

**Staff present:**

**Bruce Chladny**, Executive Director; **Jay Hall**, Legislative Director & General Counsel;  
**Dornella Leal**, Finance & Operations Director; **Betty Oliva**, Office Manager;  
**Kim Qualls**, Education & Communications Manager.

President Westfall called the meeting to order at 10:05AM

Betty Oliva took roll call, to record attendance.

Approval of the Agenda: Bob Vidricksen asked to add an Executive Session to the Agenda. Richard Malm made the motion to add an executive session, Shari Kaminska seconded the motion, motion carried.

Kenny Baccus made a motion to approve the amended agenda, Dean Haselhorst seconded, motion carried.

Approval of the August 21, 2020 minutes: Craig Cox made a motion to approve the August 21, 2020 minutes as submitted, Frank Williams seconded the motion, motion carried.

**Reports:**

**Executive Director, Bruce Chladny:**

- Bruce continues to work on the NACo High Performance Leadership Academy, the program is approximately one-third complete. The current topic is Leadership Through Change.
- Attended the Budget / Finance Committee, continuing to craft the FY2021 KAC budget. Recommendations by the committee will be presented later in the meeting.
- Bruce and Jay met with the leadership of the League of Kansas Municipalities to discuss the Kansas Emergency Management Act. Jay will have a update in his report.
- Bruce attended a Zoom meeting with his NACo peers to discuss alternatives to live events as many State conferences are being postponed. Bruce suggested KAC look at sponsorships for this year's virtual event; Kim has created a sponsorship plan and has received \$12,000 in commitments.

- KAC has completed the last CARES Act Zoom for the Office for Recovery. Counties are now working directly with staff on the spending programs. If any Board member sees a need that KAC can fill as it relates to the pandemic or otherwise, let Bruce know.
- Bruce attended the Sunflower Foundation sponsored Zoom about building a lobbying platform presented by Jay and Dennis Kriesel.
- Attended a Zoom presented by NACo concerning their revamped Healthy ID program. The program is open to all NACo member counties and is potentially a small money maker for KAC.
- KAC office has re-opened daily with one staff member in the office one day a week.
- Completed one interview for the County Road and Engineer Contractor position. Dornella will have an update later in the meeting.
- Bruce participated in the first of four offerings of the Explore Wind virtual workshops being organized by the Climate + Energy Project. KAC is co-sponsoring the event. Bruce gave a five-minute introductory welcome and infomercial about the KAC. The half day event is open to all but is targeted toward County Commissioners.

#### **Jay Hall, Legislative Director:**

Reported on the working relationship with Federico Consulting that has proven to be valuable and resourceful – Jay Hall recommends continuing the relationship with Federico Consulting provided the necessary funding is available.

**Legislative Report** – The KEMA special committee will meet Sept 22-24. The Kansas Emergency Management Association will do a presentation to the committee. It remains unclear how the 2021 legislative session will proceed. The Statehouse is undergoing audio improvements to potentially allow for more virtual meetings.

#### **Education & Communications Manager, Kimberly Qualls:**

##### **KAC 2020 Virtual Conference Event, October 13-14, 2020**

- Registration is open. 40 registrations to-date (as of Friday, Sept. 18).
- Confirmation emails for registration containing Zoom connection information will be sent out beginning week of September 21.
- Registration reminders will be sent out via email each week to KAC members.
- Bronze Sponsorship Total: 15 Sponsors @ \$800 = \$12,000 (Only KAC expenses are staff time for billing and benefit fulfillment).

##### **KAC New County Commissioners Orientation, January 14-15, 2021**

- Planning is beginning for this event which is scheduled at the Capitol Plaza Hotel in Topeka on Thursday-Friday, January 14-15, 2021.
- 2019 Agenda pulled for review to see what content should be offered for the 2021 program sessions.

#### **Education Webinar Platform Switch**

- Beginning in October 2020, KAC made the move to replace GotoWebinar (\$900 annual cost) with the Zoom Webinar (\$400 annual cost) platform for an annual cost savings of approximately \$500.

#### **Finance Director, Dornella Leal:**

The July 2020 financials were presented showing a net loss of \$8,374.86. Notations were on the Local Road Engineer Program, several 2020 exhibitors and sponsors moving their fees paid to the 2021 conference. A few vendors have requested refunds. For the 2020 Virtual Conference, Kim has created sponsorship levels that will count towards the 2020 revenue.

#### **Finance Committee:**

The August Bills and Payrolls Report of \$45,013.77 was reviewed by Kenny Baccus, Don Pyle and Dean Haselhorst. The report was found to be in order with the exception of a typo for a date of 8/1/1947 that should read 8/14/2020. The correction was made for the payroll date on 8/14/2020 for Kim Qualls. Kenny Baccus made a motion to approve the July 2020 financials as presented and the August 31, 2020 Bills & Payrolls report as corrected. Dean Haselhorst seconded the motion, motion carried.

Susan Hubbell noted a description typo on the July 2020 Bills & Payrolls Report. The BT&Co audit should read 12/31/2019. It was discussed to use Quickbooks to produce this report to help minimize typos.

**NACo Representative Report:**

Richard Malm gave a brief update on NACo.

President Chip Westfall called for a brief lunch break, reconvene at 12:20PM.

**Old Business:**

**Finance Director Dornella Leal:**

The 2021 Proposed Budget was discussed. The Budget-Financial Committee met September 2, 2020. Committee members are Bruce Chladny, Don Pyle, Kenny Baccus, Susan Hubbell, and Gary Scoby. A recommendation of increasing Affiliate dues, and Association by 2% was made by the Budget Financial Committee meeting. Staff is looking into options for cutting expenses. Expenses that have been lowered in comparison to 2020 are the employee salaries. The board requested the budget report format be changed. Board members will be emailing examples of the format change for the KAC budget.

Dornella provided an update on the KAC Insurance policies and is looking into options with KCAMP and KWORCC for bids. KCAMP can offer alternatives for the property and casualty package, directors and officers liability, and crime policies but would not be able to assist with the Employed Lawyers Protection Policy. Both KCAMP and KWORCC will provide rates in November. A committee was assigned to review the policies when they become available. The committee is Carla Pence, Don Pyle, Craig Cox, Bruce, Dornella and Jay.

**Education and Communications Manager Kim Qualls:**

**KAC Annual Conference (Virtual):**

Voting delegates forms are coming in. Confirmations will go out next week. Zoom can handle 500 attendees.

**KAC Response to COVID-19 Pandemic:**

Bruce welcomed any comments, thoughts moving forward. Still taking names for the distribution list. If anyone sees any needs, please let KAC know.

**Allen v. Kansas Association of Counties Litigation update, Craig Cox:**

No change at this time. Craig has been in contact with our attorney and confirms that the Kansas Supreme Court has taken no action, is still our for review.

**County Road and Engineer Position:**

Dornella provided an update regarding the Local Road and Engineer Position. An interview with Keith Browning was held with the interview panel on September 17<sup>th</sup>. Jay will work on a contract for the position and upon completion of the contract Bruce will offer the position to Mr. Keith Browning for \$92,150.00. KAC Board will approve the contract.

Lon Pishny made a motion for KAC to offer the County Road and Engineer position at the contract price to Keith Browning. Dean Haselhorst seconded the motion, motion carried.

**New Business:**

**Lucas Goff** – Bruce provided background information about the partnership between the KAC and Information Network Kansas (INK) advisory board. Lucas Goff currently serves as the representative from the KAC on INK and his time has expired. Duncan Friend from INK sent the history and what is needed to move forward. After discussion about the relationship, Lon Pishny made a motion to allow INK to renominate Lucas as Goff as the KAC representative. Craig Cox seconded the motion, motion carried.

**Rural Designee Process** – Bruce gave an update on the rural designee position on the KAC Board. The current representative is Carla Pence. She will have to be replaced this year. Bruce has sent out the announcement to the KAC membership concerning the vacancy and has received three self-nominations to date. Staff have been instructed to submit the top three to five candidates at the October meeting for consideration. A Zoom presentation will be required by each candidate at that meeting. A vote will take place following the presentations.

**Executive Session:** At 2:50PM Frank Williams made a motion that the KAC Board Members recess into executive session pursuant to the non-elected personnel justification to the Kansas Open Meeting Act in order to discuss personnel matters for 15 minutes. Jay Hall, KAC Legislative Policy Director and General Counsel will also attend. The open meeting will resume at Salina Area Chamber of Commerce, 120 W Ash, Room A, Salina, KS 67402 and by Teleconference / Zoom Meeting, September 18, 2020 at 3:05PM. The motion was seconded by Lon Pishny, motion carried. Meeting called back to order at 3:05PM, no binding action taken.

**Comments and Announcements:**

President Westfall commented on upcoming events being:  
New Commission Training in January 2021;  
Legislative Day, partner with LKM or stand alone;  
Booth in the Rotunda.

There were additional comments from the KAC Board in relation to prior discussions in today's meeting.

The next KAC Board Meeting will be held October 23, 2020 at 8:30AM by Virtual Zoom Meeting.

**Adjournment: Meeting adjourned at 3:20PM**

Respectfully submitted:  
Robert Vidricksen, Secretary  
Betty Oliva, Office Manager